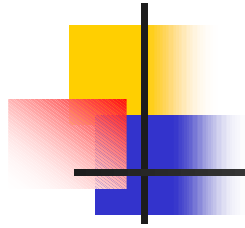# JBSIS Compliance Evaluation

For 2002 CMS Certification Applicants

April 2002

Purpose

- Evaluate CMS reporting functionality
- Ensure data validity

Individual Court Evaluations

- Current procedures apply
  - Now reporting: Continue
  - Ready to begin: Contact JBSIS staff at
  - admin@jbsis.courts.ca.gov

2002 Procedures Apply to:

- CMS certification application providers
- Both evaluation periods
  - May 15 – June 28
  - August 12 – September 30

JBSIS Evaluation Process

- Applicants contacted immediately
- Conducted remotely
- By module:
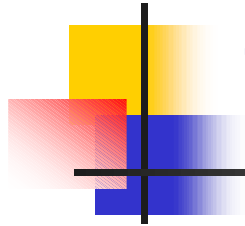 - Criminal/traffic
  - Civil
  - Family law

Evaluation Process (cont.)

- Applicants encouraged to "pre-test"
  - File transmission
  - Data validity

References

Topic	JBSIS Manual	JBSIS Web Site: www2.courtinfo.ca.gov/jbsis under Tech References
Report content	- Individual JBSIS Reports sections, Data Matrix and Data Record Layout - Chapter 7 - Appendix E	- Summary of validation tests - Version 2: aggregate validation tests - Sequence number mapping
File format	Chapter 5	- Document type definitions (XML files) - XML tag labels
File layout	- Chapter 6 - Individual JBSIS Reports sections Data Record Layout	Sequence number mapping
File name	Chapter 8	Alternative file name structure
File transmission	Chapter 8	Summary of validation tests

Test Scripts

- 4-9 cases per report type depicting:
  - Case initiation
  - Events
  - Disposition
  - Aging
- Cases may omit some events not relevant for JBSIS
- Timelines compressed and not realistic

Example:

Report 5b Civil – Unlimited Jurisdiction (over $25,000)

References: Data matrix and record layout from the Civil report chapter, and Data Definitions from Appendix E in the current version of the JBSIS manual.

Reporting month: March 2002
Court ID: email admin@jbsis.courts.ca.gov for directions

Date =	Date the event(s) occurs.

Event Description = Description of the events that occur on the given date.

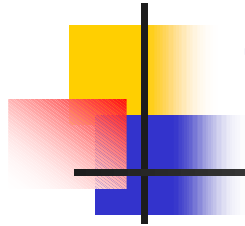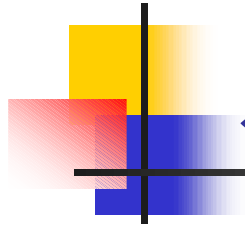|	
Column =	The case type column number from the report data matrix.
Event Row =	The data item row number from the report data matrix for the event being entered into the system.
System Generated Rows=	The row number(s) for required data items that are computed by the CMS or by JBSIS. Included are: number of pending cases, totals, and case age. Please see section 2.3-2.5 for more information about these rows.

Example:

1. Initiate an auto tort case

Date	Event Description	Column	Event Row	System Generated Row
03/01/02	Complaint filed (2 plaintiffs, 4 defendants). Summons issued.	10	200	
03/04/02	Proof of service filed on 4 defendants.			
03/05/02	Responses filed by 3 defendants.			
03/06/02	Case submitted for judicial arbitration as to 3 defendants. Arbitration meeting set for 03/08/02.	10	8200	
03/08/02	Arbitration hearing held.			
03/11/02	Arbitration award filed and accepted by 3 defendants.			
03/1802	Request to Enter Default by Court filed as to Defendant 4.			
03/28/02	Default Judgment by Court entered as to Defendant 4.	10	2550 9900	500 900 1000 2200
	Age of disposed case	10		5300

Test Reports

- Enter data

- CMS computes:
  - Pending caseload
  - Case age
  - Aggregates/totals (optional)

- Summarize data for monthly report

- Transmit report

JBSIS Compliance

- File is accepted with no errors
- File contains expected results
  - Some flexibility permitted

Contacts

- ## Frank Hellum
  - 415/865-7430 or Frank.hellum@jud.ca.gov

- ## Karen Cannata
  - 415/865-7694 or karen.cannata@jud.ca.gov

- ## Eileen Chadwick
  - 415/865-7436 (no email)

Coming in 2002

- JBSIS Manual, Version 2.2
  - Update compliance procedures
  - Clarifications based on Q&A
  - Incorporate technical references
- JBSIS Training Schedule
- Updated FAQ